

*Translation of the original Italian document.*

## **MEMORANDUM OF ASSOCIATION OF THE CENTRE FOR HIGHER EDUCATION INTERNATIONALISATION**

### **Article 1**

The Centre for Higher Education Internationalisation \*(CHEI), (“the **Centre**”), is hereby established at Università Cattolica del Sacro Cuore, (“the **University**”). The Centre will be situated in Milan and will have an initial duration of four years, which may be renewed.

### **Article 2**

The purpose of the Centre is to promote and implement initiatives and projects that emphasise and create connections at an international level across all the University’s activities. Its purpose is not only to foster and disseminate a greater awareness of the international dimension in the University but to reinforce and optimise the integration between the University’s teaching/educational functions and research in an international context.

The Centre will pursue its aims principally through:

- the identification and development of projects, surveys and analyses on:
  - a) emerging trends in the field of the internationalisation of higher education, the identification of benchmark policies and strategies, in particular on mobility, recruitment and the internationalisation of curricula;
  - b) the transformation that institutions have undergone in response to the changes that have been introduced by the internationalisation of higher education, and the consequent development of guidelines and proposals for (i) the development of strategies for the University’s internationalisation, (ii) the impact those strategies will have on the University, (iii) the role of research and the dissemination of its results, and (iv) the way systematic data analysis is used in determining strategies;
  - c) the factors that act as incentives in the promotion of strategies of internationalisation from an economic, social and political, cultural and educational perspective; and
  - d) the process of internationalisation in Italian universities in European and global contexts;
- the promotion of arrangements and agreements for collaboration with Italian and non-Italian organisations and fund-raising activities in support of research programmes and projects;
- the promotion of seminars, conferences, debates and meetings (including international ones) as well as specific training activities; and
- the promotion of the publication of the results of completed research projects.

### **Article 3**

The executive bodies of the Centre are:

- the President;
- the Management Board;
- the Director; and
- the Scientific Committee.

### **Article 4**

The Centre's President is the Rector or his delegated representative, who convenes and presides over the Management Board. The President represents the Centre in its relations with third parties.

### **Article 5**

The Management Board comprises:

- the President \*(the Rector or his/her delegate);
- the Centre's Director; and
- five other members chosen by the Rector from amongst leading figures in the academic or professional fields, within or outside the University. At least two members will be chosen from amongst the University's tenured professors.

The Management Board is appointed by the Rector and remains in office for a term of four years. Its members may be reappointed for two further terms of office.

The Management Board is responsible for developing and approving the Centre's action plans and monitors the overall results of its initiatives.

### **Article 6**

The Centre's Director is appointed by the Rector from amongst the University's tenured professors or from among leading professors from non-Italian universities who are authorities in their field. The Centre's Director holds office for a term of four years and may be reappointed for two further terms of office.

The Director supervises the running of the Centre and co-ordinates its activities. He/She is responsible for the implementation of the decisions approved by the Management Board. He/she has the power to use sums allocated to the Centre, in compliance with the action plans approved by the Management Board and the University's general administrative and accounting rules.

In carrying out his/her duties, the Centre's Director will make use of the support provided by the Office for Cooperation, Mobility and Internationalisation.

### **Article 7**

The Scientific Committee is the advisory body for all the Centre's activities. It holds office for a term of four years and is appointed by the Rector on the advice of the Management Board.

The Scientific Committee comprises:

- the President of the Scientific Committee, appointed by the Rector from amongst the University's tenured professors or from amongst leading professors from non-Italian universities who are authorities in their field;
- the Centre's Director; and
- between six and ten members, chosen from amongst the University's tenured professors and research fellows, and eminent scientific or professional experts with a high level of expertise from outside the University.

The Scientific Committee is required to meet at least once a year. The President of the Scientific Committee is responsible for calling meetings.

### **Article 8**

The Centre receives funding from the following sources:

- an annual contribution from the University, if required;
- contributions from public and private bodies; and
- initiatives taken on the basis of agreements with both Italian and foreign institutions and bodies;
- \*seminars and programmes organised for professionals operating in the field of International Education.

\*Text marked by an asterisk are amendments to the original Memorandum of Association as set out in the document of renewal of the Centre dated 25 July 2016.